

Steps for Initiation and Development of Independent “Copyright Free” Church Based Bible Colleges and Ministry Training Schools

It is advised that the following points need to be considered and determined prior to initiating the operation of a Bible College or Learning Center:

1. Select of an oversight team to provide vision and cohesive oversight for the school.
2. Select a suitable training facility, with preparation and maintenance.
3. Select and prepare qualified on-site faculty and assistants.
4. Develop criteria for selection of students, consideration and acceptance of previous educational experiences, and basic requirements and standards for enrollment.
5. Develop the basic Bible College format, including prescribed length of program for two-year Associate Degree (full time) program, a lengthier program to be completed by part time students, an option to study at one's own rate by correspondence, or other individualized options.
6. Develop mechanisms for student admission, which may include such things as:
 - a. Admission application,
 - b. Personal testimony,
 - c. Photograph,
 - d. Documentation of previous education,
 - e. Required testing,
 - f. Literacy level assessment, etc.
7. Develop mechanisms for record-keeping such as:
 - a. Individual student record of courses taken,
 - b. Grading system,
 - c. Transcript record,
 - d. Attendance record, etc.
8. Develop procedures for certification and graduation of students.
9. Develop methods for recruitment of students if necessary.
10. Develop a prayer and financial support base for the needs of the ministry.
11. Assessment of potential regions or countries to be served.